

Arumbakkam, Chennai 600106 (Autonomous) - Affiliated to University of Madras Linguistic Minority Institution COLLEGE WITH POTENTIAL FOR EXCELLENCE

### REPORTS OF ONLINE EXAMINATIONS

# Odd Semester November 2020 ESE 2020 UG/PG batches held from2nd-6th February 2021

Odd semester November 2020 ESE for Arrear candidates held from January 11.01.2021 to 30.01.2021.

The November 2020 Online ESE was delayed in the pandemic and as per Government directive the semester examinations were held during the first week of February 2021. No of candidates: 9199

Arrear Examinations: The Examinations were coordinated by 47 Faculty members.

**Methodology of Examinations:** Examinations were conducted via the platform provided by Abacus Logistics Ltd. A mock examination was conducted prior to the examinations for all the candidates.

**Examinations Committee:** comprised of Faculty members from Commerce stream. Prof. Seshadrinathan and Dr. Prabha Rajagopal, were the Chief and Additional Superintendent.

**Question paper setting** was by the Internal Examiners and set for three-hours. For the first year students, 2020 batch, question papers were set in the OBE framework by External Examiners. A syllabi mapping form was sent to the Externals for even distribution of Units/Modules. The list of Bloom's Taxonomy of action verbs was forwarded to the Externals.

## **Preparation of Question Paper:**

- Question papers and Answer Keys/Scheme of Valuation were also prepared by the External Examiners.
- Question paper Scrutiny was conducted by the Head of the Departments along with an External Examiners.

Part IV Courses: Soft Skills, NME/Basic Tamil, Environmental Studies and Value Education were conducted online through the vendor portal.

**Practical Examinations:** Examinations for November 2020 were conducted onsite with smaller batches of students following Covid-19 safety precautions.

**Viva Voce Examinations:** Viva Voce for Projects, Internships, Field Work, and Institutional Training were mostly conducted onsite.

Evaluation: was done online by Internal faculty members.

**Information Dissemination:** All information regarding the Examinations were posted on the college website, HOD and all the classroom whatsapp groups.



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Grievance Redressal: All grievances were routed through the respective departments to the Examinations Committee. The Examinations Committee received all examination related issues via their separate email and coordinated with the respective departments for resolving the issues.







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(Online) Even Semester April 2021 End Semester Examinations held from 21<sup>st</sup> June to 9<sup>th</sup> July 2021 for Regular candidates UG; 2018-2021 batch and PG; 2019-21 batch)

The April 2021 End Semester Examinations were conducted virtually owing to the second wave of coronavirus and the state-imposed complete Lockdown 02, from 10<sup>th</sup> May 2021. Examinations were conducted via the platform provided by Faculty Alliance for all the UG and PG courses, 2018-2021 UG/ 2019-2021 batches. A total of 9,439, (inclusive of arrear candidates), appeared for the April 2021 ESE.

Arrear Examinations commenced from 25<sup>th</sup> June 2021, and concluded on 30<sup>th</sup> July 2021, for the current as well as batches prior to 2018 UG and 2019 PG were coordinated by three Faculty coordinators, Ms. Senthamarai, Mr. Veeraraghavan and Ms. Akila, Assistant Professors, Department of Commerce, part of the Examinations Committee. The examinations were conducted via Google Classroom. Question papers were posted 15 minutes prior to the commencement of the examination and answer scripts had to be uploaded within the stipulated time.

Methodology of Examination: The Head of the Department was the Programme Nodal Officer, the Class teacher/Subject teacher had to invigilate and monitor students via cameras. A mock test was conducted prior to the semester examination to familiarize students with the virtual examination process. Cover page was auto generated for this examination.

Information dissemination: All examination dates and schedules instructions, user manual, contact information was posted periodically on the college website. Whatsapp groups for HOD's, and for every class was active on all the examination days. A whatsapp group ESE April 2021 was created for conveying information from the Examinations Committee to all the HODs. Online examination and Valuation manuals were forwarded to students and faculty members.

Examination Committee: comprised of faculty from the Commerce stream, Dr. J. Satish and Dr. B. Vijay Kumar were the Chief and Additional Examination Superintendents. Assisted by a six-member team from the Commerce Department they worked onsite to upload the question papers prior to the day of the examinations, coordinate with all the Heads of the Departments via whatsapp groups for monitoring students of every department. HOD's posted the daily attendance of the students and reported technical grievances too. The point of contact between the examinations office and the external agency, Faculty Alliance was Dr. S.Narayanan, Additional Controller of Examinations.

1336 question papers were set by the External paper setters and in the OBE pattern. Instructions regarding Bloom Taxonomy of Action verbs were sent to the paper setters along with syllabi mapping forms. The <u>duration</u> of the examinations were for three hours. Question



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paper scrutiny was conducted by all the Departments in April 2021 by the Head of the departments and an External faculty member.

## **Preparation of Question Paper:**

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- Question paper Scrutiny was conducted by the Head of the Departments along with an External Examiner.

Part IV Courses: Soft Skills, NME/Basic Tamil, Environmental Studies and Value Education were conducted by the Departments.

### **Preparation of Question Paper:**

- Question papers and Answer Keys/Scheme of Valuation were also prepared by the External Examiners.
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Part IV Courses: Soft Skills, NME/Basic Tamil, Environmental Studies and Value Education were conducted by the Departments.

**Online evaluation:** 7 days; Camp officers: Dr. Kalpana Devi, Department of Corporate Secretary ship and Dr. Yamuna, Department of Commerce. Valuation was coordinated by the two camp officers.

**Results Passing Boards and results declaration:** Results were posted on the college website from 16<sup>th</sup> July 2021.

**Grievance Redressal:** Grievances received through the online portal created on the college website were forwarded to the Examinations Committee who coordinated with the respective departments and resolved the students's issues within record time.

**M.Phil 2020 batch:** Examinations were conducted on 07<sup>th</sup> February 2020 Dissertation deadline is 15<sup>th</sup> August 2021.

Note: Enclosed copy of Online Examination and Valuation Manual.

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