

For 18-19

D G VAISHNAV COLLEGE (AUTONOMOUS), CHENNAI - 600 106
DEPARTMENT OF CORPORATE SECRETARYSHIP

MINUTES

Minutes of the meeting of the Board of Studies in CORPORATE SECRETARYSHIP held on 1st March, 2018 at 11.30 A.M

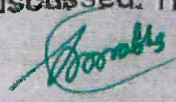
The meeting of the Board of Studies in Corporate Secretaryship was held at the Department of Corporate Secretaryship, D G Vaishnav College (Autonomous) on 1st March, 2018 at 11.30 A.M. to decide the syllabus for the B.Com (Corporate Secretaryship) course for the academic year 2018 - 19

The Following members were present:

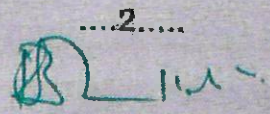
- 1. Chairman : Dr. R. Thanigaivel
- 2. University Nominee : Prof. K.S. Md. Akmal,
Associate Professor & Head,
Department of Corporate Secretaryship
The New College (Autonomous), Chennai - 14.
- 3. Subject Experts : Dr. M.S. John Xavier,
Associate Professor & Head,
Department of Corporate Secretaryship
Presidency College (Autonomous), Chennai - 5.
: Dr. (Smt), V. Gnanakumari,
Associate Professor & Head,
Department of Corporate Secretaryship
Pachaiyappa's College, Chennai - 600 030.
- 4. Members : Dr. Prabha Rajagopalan

The Chairman welcomed all the members.

The Chairman placed before the meeting the revised syllabus and invited opinion of the experts on the syllabus. The revised syllabus for the entire course of study was discussed. The following resolutions were passed.



Dr. PRABHA RAJAGOPALAN
Associate Professor & Head
Department of Corporate Secretaryship [Aided]
Dwaraka Doss Goverdhan Doss Vaishnav College
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[Affiliated to University of Madras]
Arumbakkam, Chennai - 600 106.



PRINCIPAL
Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai - 600106.

N20/2018

RESOLVED UNANIMOUSLY to give effect to the following from the Academic Year 2018-19.

1. The Marks for Internal and End Semester Examinations for PART I, II, III, and IV will be 25 and 75 i.e., CIA 25 Marks and ESE 75 marks
2. The Marks for Internal and End Semester Examinations for Project in Sixth Semester will be Internal Marks 20, Viva Voce 20 and Project Report 60 Total 100
3. The Pattern of Question paper will be with Section A, B and C as suggested in the Common regulations approved by the Syndicate of University of Madras.
4. The Paper on Business Management will be introduced in First Semester as Core Paper- II instead of Company Law and Secretarial Practice - I
5. The Paper on Company Law and Secretarial Practice - I will be shifted to Third Semester as Core Paper VI
6. The Paper on Company Law and Secretarial Practice -II will be shifted to Fourth Semester as Core Paper VIII
7. The Paper on Indirect Taxes in Sixth Semester is changed with the name of Goods and Services Tax and Customs Law as Elective Subject II in line with the recent introduction of Goods and Services Act 2017
8. The other papers and template shall be approved in total as presented by the Head of the Department before the Meeting."

The chairman thanked all the members and the meeting was concluded.

University Nominee

1. Prof. K.S. Md. Akmal

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Subject Experts

1. Dr. M.S. John Xavier

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2. Dr. (Smt.) V. Gnanakumari

[Signature]
.....

Members:

Smt. Prabha Rajagopalan

[Signature] 2/3/18
.....

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[Signature]
(Dr. R. Thanigaivel)
CHAIRMAN

Associate Professor & Head
Department of Corporate Secretaryship
Dwaraka Doss Goverdhan Doss
Vaishnav College
Arumbakkam, Chennai-600 106.

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1.1 CURRICULUM DESIGN & DEVELOPMENT

PROGRAMME NAME & CODE : B.COM CORPORATE SECRETARYSHIP - 06

1.1.2 - LIST OF COURSES FOR WHICH SYLLABUS REVISION HAS BEEN CARRIED OUT AS PER THE APPROVED MINUTES OF THE BOS
MEETING HELD ON 1st March 2018

SL. NO	SEMESTER	COURSE CODE	COURSE NAME	OLD / NEW COURSE / SYLLABUS REVISION	YEAR OF INTRODUCTION
1	I	16-1806101	Core Paper I- Financial Accounting	OLD	-
2	I	16-1806102	Core Paper II – Business Management	OLD	-
3	I	16-1806103	Allied Paper I – Marketing	OLD	-
4	I	16-1806104	Non Major Elective I Introduction To Financial Markets	OLD	-
5	II	16-1806205	Core Paper III– Advanced Financial Accounting	OLD	-
6	II	16-1806206	Core Paper IV– Human Resource Management	OLD	-
7	II	16-1806207	Allied II – Business Communication	OLD	-
8	II	16-1806208	Non Major Elective – II Fundamentals Of Insurance	OLD	-
9	III	16-1806309	Core - V Corporate Accounting	OLD	-
10	III	16-1806310	Core - VI Company Law And Secretarial Practice - I	OLD	-
11	III	16-1806311	Allied III – Statistics - I	OLD	-
12	IV	16-1806412	Core Paper VII – Corporate Financial Reporting	OLD	-
13	IV	16-1806413	Core Paper VIII – Company Law And Secretarial Practice - II	OLD	-
14	IV	16-1806414	Allied III – Statistics - II	OLD	-
15	V	16-1806516	Core Paper IX – Cost Accounting	OLD	-
16	V	16-1806516	Core Paper X – Banking – Theory, Law & Practice	OLD	-
17	V	16-1806517	Core Paper XI- Income Tax Law And Practice - I	OLD	-
18	V	16-1806518	Core Paper XII– Commercial Law	OLD	-
19	V	16-1806519	Core Paper XIII– Entrepreneurial Development	OLD	-
20	VI	16-1806620	Core Paper XIV– Management Accounting	OLD	-
21	VI	16-1806621	Core Paper XV– Industrial Laws	OLD	-
22	VI	16-1806622	Core Paper XVI– Income Tax – Law And Practice - II	OLD	-
23	VI	1806623	Core Paper XVII - Goods And Services Taxes And Customs Law	NEW	2018-2019


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